

## OUR LADY OF SORROWS SCHOOL REGULATIONS INFORMATION

### THE FOLLOWING REGULATIONS ARE TO BE OBSERVED:

#### 1. SCHOOL SCHEDULE AND OFFICE HOURS:

Grades Kindergarten to Grade 7

Monday to Friday	8:45 a.m. to 2:50 p.m.
Recess	10:15 a.m. to 10:30 a.m.
Lunch Recess (Gr. K-4)	11:55 a.m. to 12:20 p.m.
Lunch Recess (Gr. 5-7)	12:20 p.m. to 12:45 p.m.

**Office hours are Monday to Friday from 8:00 a.m. until 3:30 p.m. Please keep disturbances to the office to a minimum.**

Pupils shall enter quietly, move about and leave the building in an orderly manner at all times. When using the stairs, pupils shall ascend and descend on the right-hand side.

Those students who need to arrive at school early are encouraged to attend the **8:00 a.m. daily Mass** instead of staying on the school grounds. The school cannot be held responsible for the safety of any student who arrives before 8:15 a.m. or stays after 3:15 p.m. or 20 minutes after the school bell on regular dismissal days. In such cases, it is the parents' responsibility to find other arrangements rather than leaving children unsupervised on the school premises.

#### 2. LUNCH BREAK

Any food brought to school should be packed in a lunch box with the child's name clearly printed on it (the school is not responsible for any late lunches brought in which are not clearly marked with the student's name). Lunches should be eaten in classrooms within the allotted time. A student shall lose the privilege of remaining at school during lunch break for a given period of time if he/she fails to abide by regulations or proves to be persistently unruly. Parents will be informed before this measure is taken.

#### 3. SCHOOL TELEPHONE/CELL PHONES/PED's

Telephone calls by students during school hours should be restricted to emergencies only. Since the school phone is for business purposes only, students will be allowed to make important calls only with the written permission of the classroom teacher or Principal. **Students may not be called out during class time to receive phone calls.**

- The use of PEDs and school-based technology should in no way interfere with the safety, security and privacy of students and/or staff. The unregulated use of PEDs or school-based technology may facilitate illegal and/or unethical activities in the school environment. Thus, the use of PEDs and school-based technology needs to be regulated by the school. NO PED's are allowed in class, in bathrooms, or during school time fieldtrips without Teacher approval. No personal social media is allowed to be used or posts sent from school grounds or during school activities on or off site.
- The use of school-based technology and PEDs in a school is a privilege, not a right. This privilege may be revoked when it is shown to have been willfully abused.

#### 4. PARENT COMMITMENT

"Motivated by a Christ-centered vision of humanity and human history, our school promotes the formation of the whole person. Such formation embraces not only intellectual, but also physical, emotional, moral, and spiritual dimensions of human growth. Intellect, emotions, creative ability, and cultural heritage have a place in the school. Human knowledge and skills are recognized as precious in themselves but find their deepest meaning in God's plan for creation." From PHILOSOPHY OF EDUCATION FOR CATHOLIC SCHOOLS IN THE PROVINCE OF B.C. by Catholic Bishops of B.C.